



# Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

**Meeting venue: Drighlington Meeting Hall, Moorland Road, Drighlington, BD11 1JZ**

**Monday, 14<sup>th</sup> March 2016 at 4.00 pm**

**The Outer South Community Committee's Workshop on 'Working Together To Improve Your Local Environment'** will start at **6.00pm**. The workshop, which is expected to last 1 hour 30 minutes, will explore, through ward based tabled discussion: What are the current environmental priorities? Do they need changing? How can the work be better done? Can community groups and individuals play a bigger part?

**The Workshop will follow The Outer South Community Committee meeting.**

## **Councillors:**

### **Ardsley & Robin Hood**

Cllr Jack Dunn  
Cllr Lisa Mulherin  
Cllr Karen Renshaw

### **Morley South**

Cllr Neil Dawson  
Cllr Judith Elliott  
Cllr Shirley Varley

### **Morley North**

Cllr Robert Finnigan  
Cllr Bob Gettings  
Cllr Thomas Leadley

### **Rothwell**

Cllr Karen Bruce (Chair)  
Cllr Stewart Golton  
Cllr David Nagle





**Agenda compiled by:** Andy Booth 0113 247 4325  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**South East Area Leader:** Martin Dean Tel: 395 1652

*Images on cover from left to right:  
Ardsley & Robin Hood - war memorial; St Michael's Church  
Morley - Morley Town Hall, exterior; Morley Town Hall, interior  
Rothwell – Jaw Bones; Rothwell Colliery*

## A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	1 - 2
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<b>LATE ITEMS</b>  To identify items which have been admitted to the agenda by the Chair for consideration.  (The special circumstances shall be specified in the minutes)	
4			<b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b>  To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			<b>APOLOGIES FOR ABSENCE</b>  To receive any apologies for absence.	
6			<b>MINUTES - 30 NOVEMBER 2015</b>  To confirm as a correct record, the minutes of the meeting held on 30 November 2015	3 - 6
7			<b>OPEN FORUM</b>  In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			<b>OUTER SOUTH GARDEN MAINTENANCE SCHEME</b>  To receive and consider the attached report of the South East Area Leader	7 - 14



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Outer South Community Committee  
Communities Team South East  
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Leeds LS11 6PF  
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22<sup>nd</sup> February 2016

Dear Colleague

**Outer South Community Committee and Workshop Event**

**Date: Monday, 14<sup>th</sup> March 2016**

**Community Committee: 4.00pm – 5.30pm**

**Workshop: 6.00pm – 7.30pm**

**Venue: Drighlington Meeting Hall, Moorland Road, Drighlington, BD11 1JZ**

Community Committees are working to improve community involvement and engagement in local decision making. With your help Community Committees have already made significant progress in becoming more inclusive, more responsive and smarter in their approach to decision making in local areas.

I am writing to extend a personal invitation to you to attend the next Outer South Community Committee and Workshop. To attend the Workshop please arrive at 5.30 however you are also welcomed to attend the Community Committee business meeting at 4.00pm if you wish.

The workshop theme is **Environment** and the topic is **Working Together To Improve Your Local Environment**. The workshop will explore:

- What are the current environmental priorities?
- Do they need changing?
- How can the work be better done?
- Can community groups and individuals play a bigger part?

For all these topics the views of people attending is the priority and ideas will be taken forward to see which can provide better working practices.

On behalf of my Outer South Community Committee colleagues, I look forward to seeing you on Monday, 14<sup>th</sup> March 2016 at Drighlington Meeting Hall. Tea, coffee and a light buffet will be available from 5.30pm. Please make time to attend this important event; we can achieve much more by working together.

Please confirm your attendance to [southeast.ast@leeds.gov.uk](mailto:southeast.ast@leeds.gov.uk).

Yours sincerely

*Karen*

Cllr Karen Bruce (Outer South Community Committee Chair)

On behalf of:

**Ardsley & Robin Hood**

Cllr Jack Dunn  
Cllr Lisa Mulherin  
Cllr Karen Renshaw

**Morley North**

Cllr Robert Finnigan  
Cllr Bob Gettings  
Cllr Thomas Leadley

**Morley South**

Cllr Neil Dawson  
Cllr Judith Elliott  
Cllr Shirley Varley

**Rothwell**

Cllr Karen Bruce  
Cllr Stewart Golton  
Cllr David Nagle



## OUTER SOUTH COMMUNITY COMMITTEE

**MONDAY, 30TH NOVEMBER, 2015**

**PRESENT:** Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, J Elliott,  
R Finnigan, B Gettings, T Leadley,  
L Mulherin, D Nagle, K Renshaw and  
S Varley

### **25 Apologies for Absence**

Apologies for absence were submitted on behalf of Councillor S Golton.

### **26 Minutes - 28 September 2015**

**RESOLVED** – That the minutes of the meeting held on 28 September 2015 be confirmed as a correct record and recommendations made at that meeting be ratified.

### **27 Open Forum**

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

On this occasion none of the members of the public present wished to speak.

### **28 Wellbeing Report**

The report of the South East Area Leader provided Members with the following:

- Details of the Wellbeing budget position
- Details of the revenue projects agreed to date including projects approved by Delegated Decision Notice (DDN).
- Details of the Youth Activities Fund projects agreed to date including projects agreed by DDN.
- Details of Capital Funding by Ward.
- Details of the Small Grants Budget.
- Details of the Skips position.

Jarnail Mudhar, Area Officer presented the report.

Draft minutes to be approved at the meeting  
to be held on Monday, 14th March, 2016

Members attention was brought to the remaining funds available and the small grants and skip budgets.

**RESOLVED –**

- (1) That the Wellbeing Budget position be noted.
- (2) That the Revenue Wellbeing Budget projects agreed to date including those approved by DDN be noted.
- (3) That the details of the Youth Activities Fund projects agreed to date including those approved by DDN be noted.
- (4) That the Capital Funds allocation be noted.
- (5) That the Small Grants position be noted.
- (6) That the Community Skips allocated be noted.

**29 Summary of Key Work**

The report of the South East Area Leader provided Members with a summary of key work which the Communities Team had been engaged in based on priorities identified by the Community Committee that were not covered elsewhere on the agenda.

Jarnail Mudhar, Area Officer presented the report.

Community Committee Champions were invited to update Members by theme. The following issues were discussed:

- Children and Families
  - Consultation with Young People was going from strength to strength and had included representatives from all Morley Schools.
  - Disappointment was expressed regarding a low turnout at recent fostering events.
- Employment, Skills and Welfare
  - The Point initiative based at the White Rose Centre which advised on careers and careers support. They had also held a Jobs Fair in August.
  - Success of the Money Buddies project.
  - A suggestion that a workshop be held regarding assistance for getting over 50s back into work.
  - Encouraging females into manufacturing and engineering jobs.
  - Impact of the Universal Credit.
  - Lack of work experience offered to young people at some schools.
- Environment and Community Safety
  - It was proposed that the next Community Committee workshop focussed on environmental issues.
  - Good news had been announced regarding the continued funding of policing.
  - Members were informed of a forthcoming locality a safety partnership meeting.

- Health and Wellbeing
  - Winter Friends training – had been delivered to support organisations and volunteers with identifying older and vulnerable people.
  - Winter wellbeing packs were now available.
  - The Patient Empowerment Project.
  - Social Prescribing Scheme
  - Availability of Third Sector Health Grants to improve local health outcomes.
- Adult Social Care
  - Tackling social isolation and reaching those most vulnerable.
  - Events held for the International Day of Older People.

Further issues discussed included the following:

- Community Centres Sub Group – The report detailed a summary of free lets since the last meeting of the Community Committee. These had been to an amount of £70,170.
- Agreement for time limited, post event action plans to be signed off by Champions.
- Community Infrastructure Levy (CIL)– Members were informed that monies collected under the CIL could be made available for Town and Parish Councils or in areas that did not have these it could be made available for the Community Committee to decide on spending. Members would be contacted with further details of funds available to date. It was suggested that the Community Committee should establish a CIL Sub-group.
- Housing Advisory Panel – Members were informed of the projects supported by the Housing Advisory Panel included ‘In Bloom’, community and environmental related projects, community clear ups and Christmas trees. Further to a query that there was no Morley Member on the Housing Advisory Panel, it was reported that additional Members could be added at the Chair’s discretion and Councillor S Varley was nominated.

## **RESOLVED**

- (1) That the report be noted.
- (2) That Councillor S Varley be nominated for appointment to the Outer South Local Housing Advisory Panel

## **30 Reappointment of Trustees to the Archbishop Margetson Trust Fund**

The report of the City Solicitor sought Members’ approval of the reappointment of the current group of trustees of the Archbishop Margetson Trust Fund. The group included four local representatives with Leeds City Council being represented by a local Ward Councillor, Councillor B Gettings.

**RESOLVED** – That the re-appointment of the current trustees to the Archbishop Margetson's Trust Fund, with the four local representatives serving for a period of three years be approved.

**31 Date and Time of Next Meeting**

Monday, 14 March 2016 at 4.00 p.m.

**Report of:** The South East Area Leader

**Report to:** Outer South Community Committee

**Date:** Monday, 14<sup>th</sup> March 2016

**Subject:** Outer South Garden Maintenance Scheme

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Ardsley & Robin Hood Morley North Morley South Rothwell		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

## Summary of main issues

In 2015/16 Morley Elderly Action (MEA) delivered the final year of a three year garden maintenance scheme and an evaluation report was presented at the Outer South Older Person's Sub Group meeting on 29<sup>th</sup> February 2016.

Members determined the requirement for a discussion with the Manager of MEA at its March 2016 Outer South Community Committee meeting and subsequently requested the Area Leader to investigate alternative schemes for comparability and provide the Outer South Community Committee with options for consideration for the new financial year.

## Recommendations

1. The Outer South Community Committee is asked to note the content of the report.
2. The Outer South Community Committee is asked to consider the options detailed in **Section 6** and Appendices of this report and inform the actions of officers on its next steps.

## **1 Purpose of this report**

- 1.1 The report seeks to inform a discussion at the March 2016 Outer South Community Committee on the future of a gardening scheme in the Outer South area.

## **2 Background information**

- 2.1 In 2005, Members of the Outer South Area Committee considered how they might respond to elderly and disabled residents of the outer south wards who had voiced their fears that unattended gardens could give the impression that the occupier is incapable of up keep and may be targeted by criminals.
- 2.2 At that time, three organisations were identified to deliver a scheme. These were, Morley Elderly Action, Groundwork and Leeds South Homes in collaboration with the New Deal Team.
- 2.3 In February 2009, Members commissioned Care and Repair and Morley Elderly Action to operate garden maintenance schemes in 2009/10 across the Outer South. Morley Elderly Action received £17,000 and Care and Repair Leeds received £23,000, respectively, from the Area Committee's revenue Well Being Fund.
- 2.4 A review of the operation of both schemes highlighted issues of rising costs and areas of operation and a unified service delivery provision was determined as a way forward. MEA and Care and Repair Leeds were invited to scope a single proposal for the Area Committee's consideration and in February 2010, a single scheme to be delivered by MEA at a cost of £33,000 per year for three years was approved.

## **3.0 Main Issues**

- 3.1 According to the 2010 UK Census there are 16,607 people over the age of 65 living in Outer South area of Leeds. Unkempt gardens continue to be an issue for the overall appearance of some neighbourhoods and they continue to be a security and health and wellbeing risk for a group of vulnerable residents in the Outer South Area.
- 3.2 The Outer South Community Committee requested a report to inform a discussion on the efficacy of continuing a gardening scheme in the Outer South and to provide reassurance that its Well Being funding is being used to best effect.

## **4.0 Examples of Gardening Service Providers**

### **4.1 Kirklees Council**

- 4.1.1 Kirklees Council do not operate a garden maintenance scheme themselves. Kirklees Council signposts residents to a website: [www.connecttosupport.org](http://www.connecttosupport.org). Kirklees residents are able to search for help from local to national products and services and find information, advice and guidance on a range of topics. Services listed on the website have been vetted.
- 4.1.2 Two gardening service providers are listed on the Kirklees website:

**Company A** – Huddersfield based incorporated limited company which was registered in June 2013. They are committed to providing the highest quality home

care and support services that enable older people to live independently in their own homes. Bespoke services include cleaning, laundry, shopping, personal care, handyman service and gardening. Each person supported is treated as an individual and their services are tailored according to client needs. The cost of the gardening service is **£15.55** per hour and can provide for mowing, lawn treatment, beds and shrubbery, leaf and litter clearance, patio cleaning, fencing, planting and soft landscaping.

**Company B** – A registered charity originally set up in 2009. The company's aim is to promote good health in communities by providing inclusive and creative opportunities for physical activity, to aid mental wellbeing through the provision of outdoor therapeutic activity for: families with complex needs; people in isolated and vulnerable circumstances; people with mental health issues. They provide education on the natural environment and the seasons through gardening and outdoor activities, particularly focusing on engaging young people and children. They carry out such tasks as seed sowing, propagation, weeding, planting, garden maintenance, bulb planting, making planters, habitat creation, etc. Typical cost of the service is **£13.50** per hour and is dependent on individual needs and requirements.

## 4.2 Leeds City Council

4.2.1 Leeds City Council also offers a signposting service through the [www.LeedsDirectory.org](http://www.LeedsDirectory.org) and a number of gardening service providers are listed. A random selection of service providers were called on the telephone. The following information was collected:

Name	Cover Outer South?	DBS check?	Services Offered	Qualified	Cost	Other
Company 1	Yes	Yes	lawns, borders, plus bigger jobs	No	Varies - lawns £10	Working with Burmantofts Senior Action already
Company 2	Yes	Yes	Lawns, borders, hedges	No	£15 per hour	Small business - 1 person plus seasonal help
Company 3	Yes	Yes	lawns, borders, hedges, winter care	City & Guilds Horticulture	£17 - lawn	10% OAP discount. Already works with Belle Isle Elderly Winter Aid
Company 4	Yes	Yes	Lawns, borders, hedges (not bigger jobs)	Yes, studied Horticulture at Shipley College	£12.50 per hour	Registered with Land Registry
Company 5	Yes	No	Lawns, borders, hedges	studying horticulture	£15 per fortnight	Signs/Uniforms to show who they are. Small business - 2 people
Company 6	Yes	No, but happy to do this	Lawns, borders, hedges + bigger jobs	Yes NVQ	Ranges from £10 - £40 per month	12 years experience with regular clients. Morley based.

4.2.1 Internally, a gardening service is not something that the Council's Parks and Countryside Service are able to offer.

### **4.3 Groundwork Garden Enterprise**

- 4.3.1 Groundwork has been operating a Garden Enterprise in Selby District since 2012. Funded through North Yorkshire County Council, Selby District Council and Selby Town Council the Garden Enterprise programme was set up to offer a garden maintenance service which will vary according to the time of year and weather conditions and it uses a multi skilled team to carry out gardening work such as lawn mowing, hedge cutting, weeding and pruning.
- 4.3.2 It also undertakes small landscaping jobs and offer advice on low maintenance gardening, and seek to achieve some sales through the marketing of hanging baskets, plants and Christmas wreaths.
- 4.3.3 Beneficiaries of the programme live in the Selby District area and will either be retired and over the age of 55, or registered disabled, or have been identified as having a special need, for example temporarily disabled following a hospital procedure.
- 4.3.4 The project is run by a full time Team Leader supported by a Landscape Gardener and 40 trainee placements created each week, equating to approximately 4 people per session.
- 4.3.5 On-going training and support is provided for trainees as gardeners, drivers, assisting with fundraising, or administration. Also the Selby Garden Enterprise will take people on work placements re-skilling them through vocational opportunities and equipping them with green skills.

### **4.4 The Conservation Volunteers (TCV)**

- 4.4.1 TCV worked with Leeds West NW Homes on a four month summer scheme in 2013. West NW Homes had a supervisor from an apprenticeship scheme whose trainees were placed alongside core staff for 2 days per week for 4 months
- 4.4.2 Inner West Area Committee covered the costs of getting a team of 8 volunteers trained in brush cutter use and general safety prior to them working with the supervisor over the 4 months.
- 4.4.3 The aim was to move people who needed a more work focused experience from our volunteer group towards employment. The project would need to ensure an adequate cohort of eligible people at the beginning and greater input needed in terms of people being prepped to seek work and pursue appropriate vacancies.

### **4.5 Swarcliffe Gardening Scheme funded by Outer East Area Committee**

- 4.5.1 In 2012, the Outer East Area Committee provided £20,000 of funding for a 6 month scheme which operated from 1<sup>st</sup> April to 30<sup>th</sup> September. Swarcliffe Good Neighbours operated the scheme covering all four wards of the Outer East Area however most gardens were recorded to be in the Cross Gates & Whinmoor wards.
- 4.5.2 The contract was developed to also include a painting and decorating service from 1<sup>st</sup> October to 31<sup>st</sup> March. The painting and decorating service was eventually dropped when budgets were tightened to keep costs down.



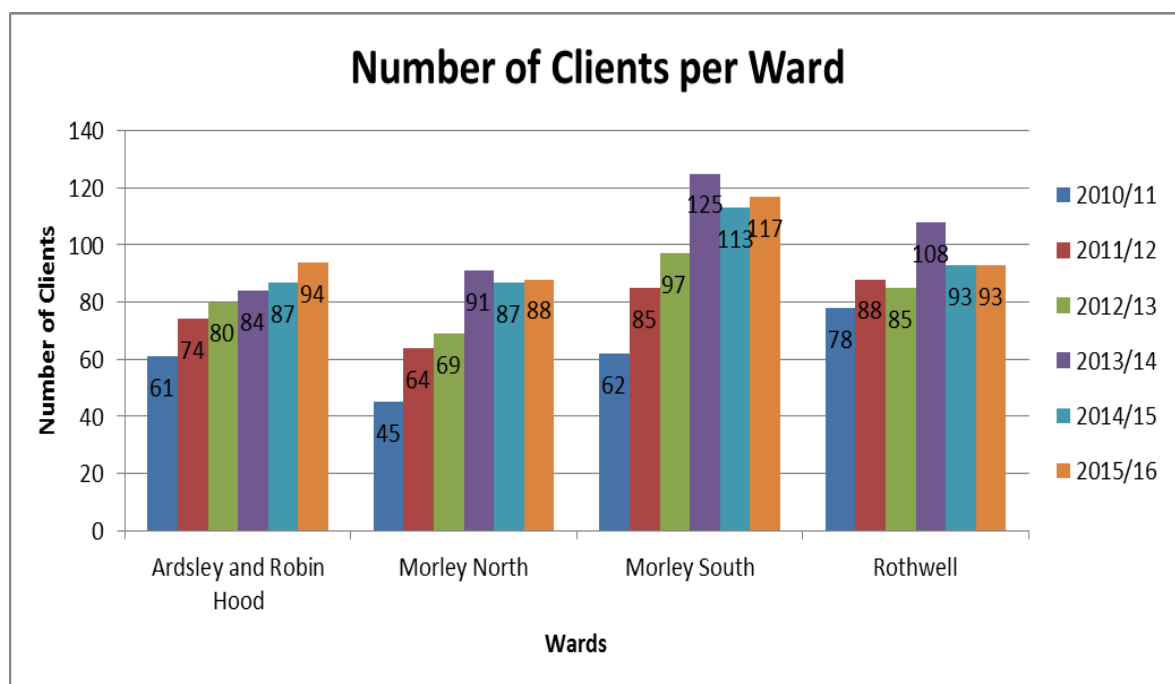
- 4.5.2 The service was available to residents that were pensioners or that were a person with disabilities without the support of an able bodied family member living with them. One free cut/tidy was provided with any subsequent work being charged at a discounted rate of £13.50 per hour.
- 4.5.3 The target for the period under consideration was 400 gardens. 442 gardens had been maintained by the end of the scheme. These gardens consisted of 273 free contributions and 169 paid for follow-up contributions. Management costs were typically of the order of 10%. After 2012, a number of years of missed targets were recorded.
- 4.5.4 The last year of the service was 2014 when Swarcliffe Gardening Scheme advised they were not going to bid for the contract. Outer East Community Committee no longer has a gardening scheme.

#### 4.6 Horsforth Live at Home Scheme funded by Outer North West Area Committee

- 4.6.1 Outer North West Area Committee provide a small amount of funding to support a garden maintenance scheme operated by Horsforth Live at Home Scheme. Last year, between March and October 2015 Horsforth Live at Home ran the scheme without any additional funding using the services of up to 7 gardeners covering 67 gardens in a small area. Although the scheme is in demand, they are currently reviewing the proposal to continue it next year. The scheme is not comparable to the Outer South area scheme but is included here for information.

#### 4.7 Morley Elderly Action (MEA) - Current Service Provider Funded by the Outer South Community Committee

- 4.7.1 In 2013, Area Committee approved a single scheme to be delivered by Morley Elderly Action (MEA) at a cost of £33,000 per year for three years (£99,000 in total). The targeted priority groups are the over 60s, people with disabilities or those unable to cope as a consequence of old age. MEA has increased the overall client base initially from 246 in the first year of the scheme (2010) to 392 in 2016, the final year of the current scheme. The ward split is illustrated in the table below.



- 4.7.2 To ensure area wide based coverage of other additional services provided by MEA, strong links have been developed with Rothwell & District Live at Home Scheme.
- 4.7.3 The Outer South Community Committee agreed to a revised scheme to be delivered in 2015/16. Wellbeing funding was allocated to support the salary of a part time administrator for the scheme, overhead costs to MEA and to subsidise the £15.00 standard hourly rate to give a client charge of £11.00 per hour. Actual allocation/spend is outlined below:

Item	Allocation 2015/16	
	Allocated	Spent
Admin Staff Salary	£11,500.00	£11,500.00
Overheads and all related costs including IT, utilities etc	3,000.00	£3,000.00
2015/16 Subsidy: £4 x 4625 hours	£18,500.00	£18,500.00
<b>Total</b>	<b>£33,000.00</b>	<b>£33,000.00</b>

## 5.0 Summary

- 5.1 This review requested by Community Committee has shown that the gardening schemes highlighted in this report are by their nature bespoke to the areas that they deliver to and are not readily comparable. Additionally, the reliability of a service or its fitness for purpose to support vulnerable clients is not always clear and making comparisons in relation to value for money between schemes becomes more difficult.
- 5.2 A tendering exercise with clearly comparable criteria is perhaps a way forward to assure that value for money is being secured. Officers would need to request quotations for a comparable service delivery to gauge the efficacy of a tendering exercise. At the time of writing these quotations are not available.
- 5.4 Recommendation from the Outer South Older Person's Sub Group to the Community Committee is that there should be a 10% reduction in the total cost by eliminating the ongoing running and overheads costs of the scheme without a reduction in the gardening service provided to the clients and that MEA look actively at matched funding opportunities to subsidise their offer with a view to bringing the overall cost down further.

## 6.0 Options for Future Service Delivery

- 6.1 The Outer South Community Committee is requested to consider the following options:
- (a) Discontinue the garden service;
  - (b) Outer South Older Person's Sub Group meeting on 29<sup>th</sup> February 2016 recommendation to the Community Committee in agreement with MEA:
    - There is to be a £3,300 (10%) reduction in total funding on the total of £33,000. This is to come from the overhead/staffing costs not the subsidy to the gardeners so there should be no reduction in the number of gardens that can be maintained under the scheme.
    - Matched funding should be sought e.g. funding from the HAP

(c) Consider a competitive tendering exercise to test value for money.

(Option C would require an interim delivery arrangement to be secured).

## **7.0 Corporate Considerations**

### **7.1 Consultation and Engagement**

7.1.1 This project was developed to address priorities in the Outer South Community Committee Plan, the production of which is informed by Local Councillors and local residents.

### **7.2 Equality and Diversity / Cohesion and Integration**

7.2.1 Community groups submitting a project proposal requesting funding from the Well being budget have an equal opportunities policy and as part of the application process, complete a section outlining which equality groups the project will work with and how equality and cohesion issues have been considered. A light touch Equality Impact Assessments is carried out for all projects.

7.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

7.2.3 The report seeks elected member views on the provision of a service to the elderly and/or people with disability in areas where unkempt gardens may pose a security and health and wellbeing risk.

### **7.3 Council policies and City Priorities**

7.3.1 The project outlined in this report contributes to targets and priorities set out in the following council policies:

- Vision For Leeds
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

### **7.4 Legal Implications, Access to Information and Call In**

7.4.1 There are no legal implications associated with this report.

7.4.2 Decisions taken by the Area Committee in relation to the delegated functions from Executive Board are not eligible for Call In.

### **7.5 Risk Management**

7.5.1 This report provides an update on the Gardening Scheme and no risks have been identified.

## **8.0 Conclusions**

- 8.1 This review requested by the Outer South Community Committee has shown that the gardening schemes highlighted in this report are by their nature bespoke to the areas that they deliver to and are not readily comparable. Nevertheless, options detailed in **Section 6** have now been offered and the Outer South Community Committee is requested to consider options for future service delivery and direct officers to conduct follow up work as appropriate.

## **9.0 Recommendations**

- 9.1 The Outer South Community Committee is asked to note the contents of the report.
- 9.2 The Outer South Community Committee is asked to consider the options detailed in **Section 6** of this report and inform the actions of officers on its next steps.

## **10.0 Background documents<sup>1</sup>**

- 10.1 There are no background documents associated with this paper.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.



**Report of:** South East Area Leader

**Report to:** Outer South Community Committee  
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

**Report author:** Jarnail Mudhar (07712 214727)

**Date:** Monday, 14<sup>th</sup> March 2016

For decision

## Outer South Community Committee Wellbeing Budget Report

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### Purpose of report

1. This report seeks to provide Members with:
  - a. Details of the Wellbeing Budget position.
  - b. Details of Revenue Wellbeing Budget projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 9, Table 1**)
  - c. Details of Wellbeing project proposals for consideration and approval (**paragraphs 10 to 16**)
  - d. Details of the Youth Activities Fund (YAF) projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 21, Table 2**)
  - e. Details of YAF project proposals for 2016/17 (**paragraph 22**)
  - f. Details of the Small Grants Budget (**paragraph 23**)
  - g. Details of Capital Funding by Ward (**paragraph 27, Table 3**)
  - h. Details of the Community Skips position (**paragraph 28**)
  - i. Details of proposed Wellbeing Budget ring-fences for 2016/17 for consideration and approval (**paragraphs 29 to 44**)

### Background information

2. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
3. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.

4. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

## **Main issues**

### **Wellbeing Budget Position 2015/16**

5. The revenue budget approved by Executive Board for 2015/16 is **£149,190.00**. **Table 1** shows a carry forward figure of **£110,579.00** which includes underspends from projects completed in 2014/15. **£54,383.04** represents Wellbeing funds allocated to projects in 2014/15 and not yet completed. The total amount of revenue funding available to the Community Committee for 2015/16 is therefore **£205,385.96**. Further information of the projects approved or ring-fenced is available on request.
6. **Table 1** shows the projects funded by the Community Committee up to and including the 14<sup>th</sup> March 2016 meeting.
7. It is possible that some of the projects in **Table 1** may not use their allocated spend. This could be for several reasons including the projects no longer going ahead, the projects not taking place within the dates specified in the funding agreement or failure to submit monitoring and evaluation reports. Due to this, the final revenue balance may be greater than the amount specified. The final carry forward figure from 2015/16 will be finalised with central finance and reported to a future Community Committee.
8. The Community Committee is asked to note that **£180,337.11** has been allocated from the 2015/16 Revenue Wellbeing Budget as listed in **Table 1** and there is a remaining balance of **£25,048.85** available for projects in 2015/16. Further information of the projects approved or ring-fenced is available on request.

## 9. TABLE 1: Revenue Wellbeing Budget Delegation 2015/16

REVENUE WELL BEING BUDGET	£				
INCOME 2015/16	£149,190.00				
Balance Brought Forward from 2014/15	£110,579.00				
Less Projects Brought Forward from 2014/15	-£54,383.04				
TOTAL AVAILABLE 2015/16	£205,385.96				
<b>Area Wide Ring Fenced Projects</b>					
<b>Sustainable Economy and Culture</b>	<b>£7,000.00</b>				
Small Grants Scheme	£5,000.00				
Community Committee Engagement	£2,000.00				
<b>Safer And Stronger Communities</b>	<b>£54,129.11</b>				
Victims Support – Victims Fund	£1,000.00				
Community Safety NPT schemes	£4,000.00				
Neighbourhood Improvement Officer (NIO)	£10,804.10				
NIO Community Engagement	£671.00				
Site Based Gardeners	£35,654.01				
Community Skips	£2,000.00				
<b>Health and Well Being</b>	<b>£43,500.00</b>				
Garden Maintenance Scheme	£33,000.00				
Community Heroes Event 2016	£1,500.00				
International Day of Older People	£2,000.00				
Wellbeing packs	£4,000.00				
South Leeds Food Bank	£3,000.00				
<b>Children and Families</b>	<b>£20,000.00</b>				
Activities for Children and Young People	£20,000.00				
<b>Total Area Wide Ring Fenced Projects</b>	<b>£124,629.11</b>				
<b>Balance Remaining Split Across Four Wards</b>	<b>£80,756.85</b>	<b>£20,189.21</b>	<b>£20,189.21</b>	<b>£20,189.21</b>	<b>£20,189.21</b>
Ward Projects	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Christmas Trees and Decorations	£15,352.00	£3,635.00	£2,562.50	£2,562.50	£6,592.00
Fentonsgate, Lofthouse Litter Bin	£300.00	£300.00			
Westerton Road Litter Bins (x2)	£600.00	£600.00			
Bradford Road Litter Bins, Country Baskets (x2)	£600.00	£600.00			
Morley Literature Festival 2015	£10,000.00		£5,000.00	£5,000.00	
Morley (Bruntcliffe) Cemetery	£3,884.00		£1,942.00	£1,942.00	
Morley Town Centre Management Board	£8,296.00		£4,148.00	£4,148.00	
Morley Public Paths Partnership (P3)	£1,564.00		£782.00	£782.00	
Buttercup Way Litter Bin	£300.00		£300.00		
Rein Road Litterbin	£300.00			£300.00	
Community Hut for Bridge Street Allotment	£3,212.00			£3,212.00	
Rothwell Celebrations	£8,000.00				£8,000.00
St Michael's Church Litter Bin	£300.00	£300.00			
Whitehall Road Litter Bin	£300.00		£300.00		
Ardsley Bowling Club Bowling Green Shelters	£1,000.00	£1,000.00			
A650 Bradford Road Litter Bins, Tesco/BP (x2)	£600.00	£600.00			
Lonsdale Rise Litter Bin	£300.00			£300.00	
John O'Gaunts Community Day	£800.00				£800.00
	<b>£55,708.00</b>	<b>£7,035.00</b>	<b>£15,034.50</b>	<b>£18,246.50</b>	<b>£15,392.00</b>
<b>TOTAL SPEND - Area Wide Ring Fenced + Ward Projects</b>	<b>£180,337.11</b>				
<b>BALANCE REMAINING (Total/Per Ward)</b>	<b>£25,048.85</b>	<b>£13,154.21</b>	<b>£5,154.71</b>	<b>£1,942.71</b>	<b>£4,797.21</b>

## 10. Wellbeing Projects for Consideration and Approval

11. The following projects are presented for Members' consideration:

12. **Project Title:** Preparation of Paintings for Morley Town Hall

**Name of Group or Organisation:** Leeds Museums and Galleries

**Total Project Cost:** £942.00

**Amount proposed from Wellbeing Funds:** £942.00

**Wards covered:** Morley North, Morley South

**Project Description:** Morley Town Hall has very successfully had on display for a number of years a selection of historic paintings from the Leeds Museums and Galleries Collection. This project is to expand the number shown to include four additional works by Buxton Knight. In order to be displayed they require some work done to them - cleaning, restoration of frames, installation of non-reflective glazing and the like. This requires an external paintings conservator for a day at a cost of £320 (this includes VAT and travel) plus costs per painting as per:

- Buxton Knight 'Moorland-Scene evening': Glass/build-up/repairs - £113.00
- Buxton Knight 'The Rustic Bridge': Glass/build-up/repairs/cleaning - £174.00
- Buxton Knight 'West Drayton: the golf links': Glass/build-up/repairs - £186.00
- Buxton Knight 'In the Woods' Hartlebury Mill: Glass/build-up/repairs/cleaning - £149.00

Leeds Museums and Galleries (LMG) would pack, transport, courier and install the works at no cost to the Town Hall. If requested, they could also provide the necessary labels and simple booklet of information on the artist/paintings including the existing paintings already on loan from LMG.

**Community Committee Plan Priorities:** This proposal supports the Community Committee priority: "Best City for Communities" - "Improvements to community facilities for use by local residents or organisations providing services locally" and "Have an asset base which is fit for purpose".

13. **Project Title:** Replacement CCTV Cameras for Churwell Park

**Name of Group or Organisation:** Churwell Action Group

**Total Project Cost:** £2,784.00

**Amount proposed from Wellbeing Funds:** £2,784.00

**Wards covered:** Morley North

**Project Description:** Cameras have been in position in Churwell Park for the past 5 years. They were erected to counteract the continual problems the park was suffering from anti-social behaviour. During annual service of the CCTV equipment it was found that most cameras and also the recording equipment were not functioning correctly.

The company looked into the cost of repair and found it is cheaper to replace with new rather than repair. New equipment also has greater capacity with the recording having more memory and store more video recordings for a greater length of time. This will be very helpful to the Police if they need to review any reported incidents.

The area benefits from having a Bowling Club in Churwell Park and it too was suffering from high amounts of vandalism and as most of the members are of retirement age they felt somewhat threatened by the continual harassment. After the CCTV was installed the anti-social behaviour and the vandalism was significantly reduced and the park once again became an area where residents felt safe to go and enjoy the surroundings.



**Community Committee Plan Priorities:** This proposal supports the Community Committee priority: “Best City for Communities” - “Residents in Outer South are safe and feel safe, Communities are empowered and engaged, Have an asset base which is fit for purpose”. “Best City for Health and Wellbeing” - “Residents in Outer South are active and healthy”.

**14. Project Title:** St Peter’s Luncheon Club Elderly Peoples Outing

**Name of Group or Organisation:** St Peter’s Luncheon Club

**Total Project Cost:** £869.65

**Amount proposed from Wellbeing Fund 2015/16:** £869.65

**Wards covered:** Morley North and Morley South

**Project Description:** St Peter’s Luncheon Club has been serving the local community for 23 years and during that time we have seen the number of elderly people living on their own suffering from loneliness and isolation increasing alarmingly year on year. A recent report by the Community Foundation Leeds stated there are 42 thousand people in the Leeds area over the age of 65 both men and women who live alone and suffer loneliness therefore we are organising a project to enable these lonely people to have something special in their lives.

Loneliness is especially bad in winter. They provide summer events and outings and events such as St Peter’s Fare, cheese and wine event. The group’s Monday Club Luncheon is for many the only outing in the week.

St Peter’s Luncheon Club would use this grant for a special outing which members have expressed an interest in visiting, but which would be prohibitively expensive for individuals without this support. The Outing is to Oswaldtwistle Mills, Village and Garden Centre and includes the following attractions: Nature Trail, Wildfowl Reserve, Artists at Work.

**Community Committee Plan Priorities:** This proposal supports the Community Committee priority: “Best City for Health and Wellbeing” - “Older residents in Outer South are enabled to participate in local community activities”

**15. Project Title:** Morley Art’s Festival 2016

**Name of Group or Organisation:** Morley Literature Festival Committee

**Total Project Cost:** £28,500

**Amount proposed from Wellbeing Budget 2016/17:** £10,000

**Wards covered:** Morley North, Morley South

**Project Description: Morley Arts Festival 2016**

**Friday 23<sup>rd</sup> September – Sunday 9<sup>th</sup> October, 2016**

17 days of literature, visual arts, live music, performance and special events including 3 ‘themed’ weekends. Three key weekends would underpin the festival, each with a different focus. Additional events from a range of art forms would take place around these weekends and during the week, so it wouldn’t be restrictive in terms of the wider programme.

**Weekend 1 (Friday 23<sup>rd</sup> – Sunday 25<sup>th</sup> September) - Literature**

A weekend of spoken word, key note speakers, Q and A sessions and other events with a focus on literature such as screenings of films based on/inspired by books: Harry Potter, Breakfast at Tiffany’s, Bridget Jones, To Kill a Mockingbird etc. To also include: schools event on the Friday in Alexandra Hall, and wider events programme during the week, afternoon tea (Saturday/Sunday) and well-known keynote speaker to open the festival on Friday 23<sup>rd</sup> September 2016

### **Weekend 2 (Friday 30<sup>th</sup> September – Sunday 2<sup>nd</sup> October) - A Celebration of Morley**

The second weekend of the festival will celebrate and showcase local talent with performances from Morley Amateur Operatic Society (MAOS), brass bands and, hopefully, a performance/special event which will be linked to the Arts Council project (I'm working on this at the moment, researching potential projects/groups). To include: performances from local groups such as dance, theatre etc. and performances of *Fiddler on the Roof* as part of MAOS run during the festival.

### **Weekend 3 (Friday 7<sup>th</sup> – Sunday 9<sup>th</sup> October) - Music**

Up to 3 headline concerts on each night of the weekend in the Alexandra Hall, plus related events such as music performances across the town, film screenings of music films/documentaries, talks etc.

### **The Wider Festival**

During the weeks either side of the weekends, there will be a range of workshops, performances and exhibitions taking place in venues, including local cafes and bars. There will also be an event programme in a variety of schools. Events already taking place can also be included in the brochure to help promote other venues/artists. There could be an open call out for artists to propose events/workshops as part of the festival, this will help to attract a wider scope of artists, as well as giving local and regional artists the chance to make themselves known to the festival, creating new partnerships.

**Community Committee Plan Priorities:** This proposal supports the Community Committee priority "Best City for Communities" Residents in Outer South have access to opportunities to become involved in sport and culture

#### **16. Project Title:** Site-Based Gardeners for the Outer South Area

**Name of Group or Organisation:** Leeds City Council, Parks and Countryside

**Total Project Cost:** £30,000

**Amount proposed from Wellbeing Fund 2015/16:** £30,000

**Wards covered:** Ardsley and Robin Hood, Morley North, Morley South, Rothwell

**Project Description:** The project seeks funding to ensure the continuation of the very successful scheme within the Outer South area, being the provision of 3 site based gardeners dedicated to the management and maintenance of parks, gardens and open spaces.

The project seeks to provide 3 gardeners (37 hours per person per week) from mid-April to mid-September 2016 dedicated to managing a number of green spaces including Smithy Lane Recreation Ground, East Ardsley Recreation Ground, Copley Lane, Winthorpe, Woodlesford Park, Drighlington Park, Lewisham Park, Hembrigg Park, Wide Lane, Churwell Park, Lowry Road, Magpie Lane, Shayfield Recreation Ground and Carlton Village. The sites in question are public open spaces that are open 365 per year equally available for use by local residents and visitors. A total of 111 hours will be divided by the 4 Outer South wards.

Project will be monitored and managed by Area Officers and Parks Managers. Outcomes will include; cleaner parks and greenspaces, less complaints from visitors, visible staff in parks and higher frequency of horticultural tasks.

**Community Committee Plan Priorities:** This proposal supports the Community Committee priority: "Best City for Communities", Neighbourhoods in Outer South are clean and attractive, improving greenspaces and the local environment.

## Youth Activities Fund (YAF) Position 2015/16

17. As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the City. The Youth Activities Fund (YAF) has been delegated to the Community Committees and the allocation to the Outer South Community Committee is **£60,230.00** for 2015/16. **£31,863.66** was carried forward from 2014/15 however **£22,304.86** was already allocated to projects. The net amount carried forward therefore is **£9,558.80** giving a total available fund of **£69,788.80** for 2015/16.
18. The Community Committee is asked to note that **£67,501.00** has been allocated to projects from the 2015/16 Youth Activities Fund as listed in **Table 2** and there is a remaining balance of **£2,287.80**. Further information of the projects approved or ring-fenced is available on request.
19. At the Rothwell Ward based briefing on 4<sup>th</sup> February 2016, the Youth Service informed that the 8010 Skate Park Project would not be going ahead and have confirmed the funding allocated would be returned to the YAF. This means that an additional **£2,700** would be available to spend for the Rothwell Ward allocation.
20. Members will note an over commitment of **£1,450.23** in Morley South however it was agreed at the Outer South Morley Ward Based Briefing on 16<sup>th</sup> June 2015 that Morley North would cover the Morley South shortfall.

### 21. TABLE 2: Youth Activities Fund Delegation 2015/16

	Total Allocation	Ward Split			
		8-17 Population (10,080)			
		2,666.00	2,464.00	2,355.00	2,595.00
		Ardley & Robin Hood	Morley North	Morley South	Rothwell
<b>Income 2015/16</b>	<b>£60,230.00</b>	£15,929.88	£14,722.89	£14,071.59	£15,505.64
Carried forward from 2014/15 (inc underspend from projects approved)	<b>£31,863.66</b>	£6,477.61	£7,841.17	£4,404.24	£13,140.64
Less projects carried forward from 2014/15	<b>-£22,304.86</b>	-£3,956.52	-£4,667.59	-£5,244.06	-£8,436.69
<b>Total available budget for 2015/16</b>	<b>£69,788.80</b>	£18,450.97	£17,896.47	£13,231.77	£20,209.59

<b>Projects 2015/16</b>	<b>Amount Requested from YAF</b>	<b>Ardley &amp; Robin Hood</b>	<b>Morley North</b>	<b>Morley South</b>	<b>Rothwell</b>
Morley & CATTs Cluster Partnership	<b>£10,515.00</b>	£3,505.00	£3,505.00	£3,505.00	
Pop Up Sports Clubs (Summer Easter 2015/16)	<b>£5,000.00</b>	£1,250.00	£1,250.00	£1,250.00	£1,250.00
Cook & Skate	<b>£5,068.00</b>	£1,267.00	£1,267.00	£1,267.00	£1,267.00
Outer South Mini Breeze	<b>£16,200.00</b>	£4,050.00	£4,050.00	£4,050.00	£4,050.00
Innov8 Art	<b>£5,980.00</b>	£1,495.00	£1,495.00	£1,495.00	£1,495.00
Families Cooking Together	<b>£3,600.00</b>	£1,200.00	£1,200.00	£1,200.00	
Country Park Junior Rangers	<b>£4,000.00</b>	£2,000.00			£2,000.00
The Arty Lab	<b>£2,220.00</b>	£740.00	£740.00	£740.00	
The Canvas Club Project	<b>£1,350.00</b>		£675.00	£675.00	
8010 Skate Park	<b>£2,700.00</b>				£2,700.00
Light Night Leeds Lantern Parade	<b>£1,000.00</b>	£250.00	£250.00	£250.00	£250.00
Rothwell Cluster School Holiday Activities	<b>£6,000.00</b>	£2,000.00			£4,000.00
Youth Matters Consultation	<b>£1,000.00</b>	£250.00	£250.00	£250.00	£250.00
Lazer Rothwell	<b>£2,868.00</b>				£2,868.00
<b>Total Spend Against Projects</b>	<b>£67,501.00</b>	<b>£18,007.00</b>	<b>£14,682.00</b>	<b>£14,682.00</b>	<b>£20,130.00</b>
<b>Remaining Balance per Ward</b>	<b>£2,287.80</b>	<b>£443.97</b>	<b>£3,214.47</b>	<b>-£1,450.23</b>	<b>£79.59</b>

## Youth Activities Fund Projects 2016/17

22. An invitation to apply for next year's Youth Activities Funding went live in November 2015 with a closing date for applications for 17<sup>th</sup> January 2016. The Children and Families Sub Group reviewed and approved the following applications for 2016/17, taking into account feedback from children & young people.

Organisation	Activities in the Project	Total cost of project	Amount Requested	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Morley Community Church	Team Games; Play; Craft Work; Singing; Stories; Quizzes; Physical Exercise; Bouncy Castle	£3,616.00	£1,695.00	£0.00	£0.00	£1,695.00	£0.00
DAZL	Dance, Visual Arts	£9,365.00	£4,675.00	£1,168.75	£1,168.75	£1,168.75	£1,168.75
Discover & Create	Arts, Crafts and Cooking	£2,400.00	£2,400.00	£800.00	£800.00	£800.00	£0.00
Leeds Library and Information Service	Games, Arts & Crafts, Electronics	£1,092.00	£1,092.00	£0.00	£364.00	£364.00	£364.00
Breeze Team / Cluster Co-ordinator / Youth Service	Sports Arts & Crafts and Inflatables	£19,400.00	£15,380.00	£3,845.00	£3,845.00	£3,845.00	£3,845.00
Morley & CATTs Cluster	Sports' Activity Days and Trips	£23,420.00	£10,960.00	£3,653.33	£3,653.33	£3,653.34	£0.00
LCC(Sports & Active Lifestyles)	Swimming; Diving; Handball; Athletics; Triathlon / Cycling; Boxing; Dance; Cricket; Hockey; Football; Parkour; Dodgeball	£7,000.00	£5,000.00	£1,250.00	£1,250.00	£1,250.00	£1,250.00
Rothwell Cluster	Doncaster Dome; Bowling & Quasar; Lazer Centre; Flamingo Land; Canoeing; Inflatables; Horse Riding; High Rope Sessions; Paintballing; Go Karting; Adventure Days; Swimming; Blackpool Pleasure Beach; Ice Skating.	£12,000.00	£6,000.00	£3,000.00	£0.00	£0.00	£3,000.00
Discover & Create	Art & Crafts	£2,340.00	£2,340.00	£585.00	£585.00	£585.00	£585.00
Leeds Library and Information Service	Games, Arts & Crafts, Electronics	£520.00	£520.00	£520.00	£0.00	£0.00	£0.00
	<b>TOTAL SPEND AGAINST PROJECTS</b>	<b>£81,153.00</b>	<b>£50,062.00</b>	<b>£14,822.08</b>	<b>£11,666.08</b>	<b>£13,361.09</b>	<b>£10,212.75</b>

## Small Grants Update

23. The following table outlines the Outer South Small Grants approved so far. Of the **£5,000.00** ring fenced for Small Grants, the Outer South Community Committee has a total Small Grants budget of **£452.70** available to spend. Members are asked to note the Small Grants allocation broken down by ward and summarised below:

Project Name	Organisation / Department	Total Project Cost	Amount Requested	Ward(s)
Shrub, Tree & Flowers Planting	Tingley with Woodkirk in Bloom	£1,250.00	£500.00	Ardsley & Robin Hood
Flower Festival "The Silver Screen" A History of the Film Industry	East Ardsley Flower Club	£2,600.00	£500.00	Ardsley & Robin Hood
Affordable Social Outings to Reduce Isolation & Loneliness	FDM	£1,050.30	£482.30	Rothwell
Kidz & Co	Kidz & Co	£435.00	£435.00	Morley North, Morley South
Skelton Grange Environment Centre Open Day 2015	Friends of Skelton Grange	£3,500.00	£500.00	Rothwell
Carlton Children's Party	Carlton Village Residents Association	£730.00	£500.00	Rothwell
Community Bonfire & Fireworks Display	East Ardsley Cricket Club	£900.00	£500.00	Ardsley & Robin Hood, Morley South
Westerton Close Elderly Community Christmas Party	Westerton Close Community Group	£570.00	£300.00	Ardsley & Robin Hood
Defibrillator	Carlton Primary School	£527.39	£500.00	Rothwell
Christmas Event	Robin Hood Residents Association	£330.00	£330.00	Ardsley & Robin Hood
<b>Totals</b>		<b>£11,892.69</b>	<b>£4,547.30</b>	

## Capital Budget 2015/16

24. Of the **£683,008** capital funding allocated to the Community Committee for 2004/12 a total of **£677,043.43** has been committed to date leaving a balance of **£5,964.56**.
25. Community Committees now receive a proportion of the capital receipt from Council assets. Some of that goes towards Ward Based Initiatives and 5% is top sliced and shared amongst Community Committees (**£45,535.00**). This split equally across the four wards is **£11,383.75**.
26. Capital injections as part of the receipts are updated 6 month with the next update due in April 2016. Therefore, including projects allocated and processed by DDN, the Outer South Community Committee has a total capital budget of **£39,756.74** available to spend. Members are asked to note the capital allocation broken down by ward as summarised in **Table 3**.

**27. Table 3: Capital Budget Allocation 2015/16**

CAPITAL	£	Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£683,008.00	£170,752.00	£170,752.00	£170,752.00	£170,752.00
Allocation to Date	£677,043.44	£170,013.20	£166,612.11	£169,666.20	£170,751.93
<b>Balance Remaining (per ward) June 2015</b>	<b>£5,964.56</b>	<b>£738.80</b>	<b>£4,139.89</b>	<b>£1,085.80</b>	<b>£0.07</b>
Capital Received - Council Assets 2015/16	£45,535.00	£11,383.75	£11,383.75	£11,383.75	£11,383.75
<b>Balance Remaining (per ward) Sept 2015</b>	<b>£51,499.56</b>	<b>£12,122.55</b>	<b>£15,523.64</b>	<b>£12,469.55</b>	<b>£11,383.82</b>
Churwell Environmental Volunteers	£1,743.26		£1,743.26		
Rothwell Skate Park	£10,000.00				£10,000.00
<b>Balance Remaining (per ward) Oct 2015</b>	<b>£39,756.30</b>	<b>£12,122.55</b>	<b>£13,780.38</b>	<b>£12,469.55</b>	<b>£1,383.82</b>

### Community Skips Update

28. The following table outlines the Outer South Community Skips approved so far. Of the **£2,000.00** ring fenced for Community Skips, the Outer South Community Committee has a total of **£753.27** available to spend. Members are asked to note the Community Skips allocation broken down by ward and summarised below:

Location of Skip	Date	Amount	Morley North	Morley South	Rothwell	Ardsley & Robin Hood
The Pastures, off Stone Brig Lane	1 <sup>st</sup> and 5 <sup>th</sup> May 2015	£150.00			£150.00	
Springhead Park	10 <sup>th</sup> and 13 <sup>th</sup> July 2015	£150.00			£150.00	
Oakwells	20 <sup>th</sup> May 2015	£165.83	£82.91	£82.92		
Fourth Avenue, Rose Lund Centre	11 <sup>th</sup> April 2015	£325.00			£325.00	
Opposite Toby Cavery, top of Bruntcliffe Lane	12 <sup>th</sup> August 2015	£150.00	£75.00	£75.00		
Denshaws, Rydal's, Newlands Estates	15 <sup>th</sup> October 2015	£305.90	£305.90			
		<b>£1,246.73</b>	<b>£463.81</b>	<b>£157.92</b>	<b>£625.00</b>	

### Wellbeing Allocation 2016/17

29. The revenue budget approved by Executive Board for 2015/16 is **£187,900.00** a reduction of **£21,520.00** from the previous financial year.

30. As in previous years, Members are asked to consider the following ring-fence amounts against the 2016/17 Wellbeing Allocation. Changes to the suggested figures will have an impact on the amount of budget available for new schemes.

31. The small grant allocation to remain at **£5,000**. This is based on the 2015/16 spend of **£4,547.30**

32. In previous years the Community Committee has allocated **£2,000** to a Communications budget. Given the continued enhanced engagement function for Community Committees, Members are asked to consider ring-fencing **£1,800** (£450 per ward) to support Community Engagement Activities. This would cover costs to promote activities such as leaflet printing,

venue hire, food/refreshments, transport costs etc. Any request for schemes outside these categories would need to be considered separately through the usual Wellbeing process.

33. Ring-fence **£1,200** for Community Skips based on £1,246 spent in 2015/16.
34. Morley Arts Festival Committee has received an annual contribution from the Community Committee to ensure the delivery of this key event through the appointment of the Festival Director. A contribution of **£10,000** for the 2017 festival is proposed.
35. In recent years a number of events have been delivered in Rothwell under the banner "Rothwell Celebrations". To ensure the delivery of these events, a proposed allocation of **£8,000** for 2016/17 is included.
36. The Christmas Trees and Lights, including decorations received an allocation of **£15,352** in 2015/16. A number of permanent trees were planted in 2015/16 with a view to reduce the cost in subsequent years. Assuming no other enhancement to schemes or cost rises it is proposed to allocate **£13,000** for 2016/17.
37. Members are asked to approve a ring-fence amount of **£3,600** to respond to community safety issues that arise during the year, such as Operation Flame, subject to individual applications being approved by the Community Committee and satisfactory evaluation reports being received.
38. In 2015/16 Community Committee ring-fenced **£3,000** to South Leeds Foodbank to support the set-up of food banks in each of the four Outer South wards. Two foodbanks were established in Rothwell and Morley. Members are asked to ring-fence **£1,000** in 2016/17 to support the setup of foodbanks in Ardsley & Robin Hood.
39. Community Committee ring-fenced **£1,500.00** for the Community Heroes Event in 2015/16. It is proposed that **£1,350.00** be ring-fenced for a similar event in 2016/17.
40. Community Committee is asked to ring-fence **£3,600** for 2016/17 for Health & Wellbeing initiatives subject to match funding from Housing Leeds and Public Health.
41. Community Committee ring-fenced **£2,000** to support events to coincide with International Day of Older People. It is proposed that **£1,800** be ring-fenced for similar events in 2016/17.
42. Members are asked to ring-fence **£18,000** for Morley & CATSS and Rothwell Clusters to support Out of School Activities for Children & Young People during term time in 2016/17.
43. Subject to approval, Members are asked to ring-fence **£30,000** for the Outer South Site Based Gardeners project for 2016/17. A wellbeing summary for the project proposal is included at paragraph \*\* for Members' approval.
44. Subject to approval, Community Committee is asked to ring-fence **£33,000** for the Outer South Garden Maintenance Scheme in 2016/17. An evaluation report for 2015/16 was presented to the Older Person's Working Group on 29<sup>th</sup> February 2016 and a report to be submitted for consideration and decision for a scheme proposal in 2016/17 at the March 2016 Community Committee for **£33,000**.

## Conclusion

45. The report provides up to date information on the Community Committee's Wellbeing Budget.

## Recommendations

46. Members are asked to note the contents of the report and:

- a. Note details of the Wellbeing Budget position (**paragraph 8**)
- b. Note details of Revenue Wellbeing Budget projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 9, Table 1**)
- c. Note details of Wellbeing project proposals for consideration and approval (**paragraphs 10 to 16**)
- d. Note details of the Youth Activities Fund (YAF) projects agreed to date including projects approved by Delegated Decision Notice (**paragraph 21, Table 2**)
- e. Note details of YAF project proposals for 2016/17 (**paragraph 22**)
- f. Note details of the Small Grants Budget (**paragraph 23**)
- g. Note details of Capital Funding by Ward (**paragraph 27, Table 3**)
- h. Note details of the Community Skips position (**paragraph 28**)
- i. Note details of proposed Wellbeing Budget ring-fences for 2016/17 for consideration and approval (**paragraphs 29 to 44**)





**Report of:** The South East Area Leader

**Report to:** The Outer South Community Committee  
(Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

**Report Author:** Jarnail Mudhar (07712 214727)

**Date:** Monday, 14<sup>th</sup> March 2016

For decision

## **Outer South Community Committee Summary of Key Work Report**

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### **Purpose of report**

1. To bring to Members' attention a summary of key work which the Communities Team is engaged in based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

### **Background information**

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Community Champions roles and actions, integrated working and locality working.

### **Main issues**

#### **Updates by Theme: Children's Services**

#### **Community Committee Champion: Councillor Bob Gettings**

##### **Children & Families Sub Group**

3. The Children and Families Sub Group met on 23<sup>rd</sup> February 2016 at Morley Town Hall and minutes will be circulated to the group and Ward Members by email once approved by the Chair of the group. Highlights include proposed applications for consideration for the Youth Activities Fund (YAF) 2016/17. An invitation to apply for the Youth Activities Funding went live in November 2015 and the closing date for applications was 17<sup>th</sup>

January 2016. The Children and Families Sub Group reviewed and approved all applications, taking into account feedback from children & young people. Projects approved for 2016/17 are included elsewhere on the agenda. The next meeting for the group is scheduled for 17<sup>th</sup> May 2016.

## **Updates by Theme: Employment, Skills & Welfare Community Committee Champion: Councillor Neil Dawson**

### **Personal Work Support Programme (PWSP)**

4. For this programme, it is estimate that 160 people from Outer South will be invited to attend the package over the next 6 months. So far, the ward breakdown by status is detailed below. To date, city wide figures are showing that less than 50% of people are attending the Introduction sessions. Customers are re-invited to attend and if they do not take part for a legitimate reason they are referred to the Welfare and Benefits section to have their Council Tax Support reviewed.

Ward	Engaging	Exemptions	Non-engaging	Total
Ardsley and Robin Hood	5	1	1	7
Morley North	3	1	1	5
Morley South	2	3	0	5
Rothwell	2	1	0	3

Engaging - those who attended initial introduction session and who have continued to receive support

Exemptions - those who are exempted from participation due to for e.g. approaching pension age, imminent hospitalisation, imminent work programme referral etc.

Non Engaging - those who did not attend the introduction session and/ or any subsequent appointments

5. Initial one to one PWSP appointments are now offered at Morley Town Hall and Rothwell One Stop Centre for customers who find it difficult to access other venues. Many are using Morley library for their job search in between their review sessions with their PWSP Caseworker. Of the 20 job outcomes city wide, there have been 2 job outcomes to date from the Outer South (Morley South).

### **The Point**

6. The Point, based in White Rose Shopping Centre, is an initiative established in partnership with Leeds City Council, Leeds City College, Job Centre Plus, Land Securities and the National Careers Service. It offers free impartial careers advice and support for all ages including writing Curriculum Vitae (CV), help with application forms, interview techniques, information, advice and guidance (IAG) and courses to develop skills to secure employment.
7. The Point held a Jobs Fair in August 2015 with over 750 people attended, 70% from Inner and Outer South Leeds. A total of 60 job outcomes have been achieved to date from the 100+ vacancies available on the day. However, due to retailers' unwillingness to share their data to an unprecedented degree this year, it has been particularly difficult to establish specific postcodes. This has meant that we are therefore unable to confirm the

numbers securing employment from OS. We are looking at means by which we can avert this situation reoccurring, but a frequently changing manager cohort across most retailers being commonplace, means that we must rely on good will regarding such data share, which has previously, served us well.

8. The Point started a Retail course being delivered by Leeds City College with the intention of developing skills and awareness around the retail /customer service industry as well as developing personal and social skills. Job matching will be provided as part of the course. Of the 22 attending, 5 are from Outer South. There are 4 information sessions planned during February and March 2016 (as shown below) for the next course due to start 15<sup>th</sup> March 2016:
  - Monday, 15<sup>th</sup> February 2016 at 10.00 am and 11.00 am
  - Tuesday, 16<sup>th</sup> February 2016 at 1.00 pm and 2.00 pm
  - Tuesday, 23<sup>rd</sup> February 2016 at 2 pm
  - Tuesday, 8<sup>th</sup> March 2016 at 2 pm
9. There are plans to develop The Point as a venue for delivering skills and employability sessions targeted specifically at Care Leavers. It is the Jobshop which attracts most young people across the city's network and it is hoped that the attraction of its position within the White Rose Centre will also prove popular with this group of young people.
10. Representatives from the Point and Community Hubs had a presence at the Morley Jobsfair at Morley Job Centre on Friday, 26<sup>th</sup> February 2016, 10am – 2pm. The Jobsfair was arranged by MP Andrea Jenkins' office in conjunction with Jobcentre Plus and 18 stands were available for providers to promote their services to support jobseekers.
11. In an effort to reach unemployed residents in the Outer South Wards and raise awareness, The Point and Community Hub Jobshops will be promoted through staffed displays within the Employment and Skills and Community Hub services.

## Money Buddies Project

12. Outer South Community Committee approved £1,995 to deliver the project across the Outer South area. In the Outer South, Money Buddies are active in Morley One Stop Centre (OSC) and Rothwell OSC.
13. The total financial gains as a result Money Buddies project is summarised below for the period 10<sup>th</sup> April 2015 to 3<sup>rd</sup> March 2016:

	10 <sup>th</sup> April 2015 to 3 <sup>rd</sup> March 2016	
	Rothwell	Morley
Number of Money Buddy sessions to date	16	43
Financial Gains identified in a Money Buddy Appointment	£112.99	£26594.73
Financial Gains as a result of referral to a debt adviser	£0	£71392.37
Total Financial Gains	£112,99	£97,987.10
Total Gains per session equivalent	£6,64	£2278.77

(Total financial gains as result of e.g. utilities switch/utilities arrears/debt consolidation)

14. The Money Buddy in Rothwell started in October 2015 at Rothwell One Stop Centre and although it has been a slow start, lessons have been learnt. For example, staff at the centre have advised that the day the Money Buddy attends is a quiet day. Further to discussions and agreement with the Centre Manager and volunteer and subject to room availability, proposals will be made to change the day to Monday. In addition, Money Buddy volunteers are being trained to be pro-active in the Centre and engage with clients outside of the office with mini campaigns to attract further interest.
15. Financial Gains is only a part of how clients benefit (even though they are the easiest to measure). Not all clients engaged want formal help and from a citywide perspective, clients want 'pointing' in the right direction or to know what tools they can use e.g. 'My Money Steps', a budgeting tool. Furthermore, the project is exploring ways to measure other outcomes such as mental health and wellbeing improvements.

## South Leeds Debt Forum Re-Launch

16. The South Leeds Debt Forum was formed in 2013 to deliver localised action around debt, money management and financial literacy. The Communities Team South East has been tasked with re-establishing the forum. Elected Members will be kept informed of developments as the project develops. In the meantime, for more information please contact the Communities Team.

## **Updates by Theme: Environment & Community Safety**

### **Community Committee Champion: Councillor Karen Bruce**

#### **Outer South Environmental Sub Group**

17. The Outer South Environmental Sub Group was held on 10<sup>th</sup> February 2016 and updates were given by Housing Leeds, the Environmental Locality Team and Parks and Countryside. Highlights include an update of the environment delegation from Parks & Countryside and a review of the skip policy and procedure that will be undertaken following reported incidence of fly tipping around skips located for community clean ups. Minutes will be circulated to the group and Ward Members by email. The next meeting is scheduled for April 2016.
18. Site based gardeners – Evaluation was presented of the Wellbeing project funding the provision of 3 site based gardeners to work 37 hours per person per week for 6 months of the year, dedicated to managing a number of green spaces in the Outer South. A further Wellbeing Funding application for the continuation of the Outer South Site Based Gardeners scheme in 2016/17 at a cost of £36,010.55 was received. A review of the delegated range of Parks & Countryside functions would be taking place by the Community Committees and Environmental Services however a Wellbeing Funding application at a reduced cost of £30K covering all Outer South Areas in equal proportions was requested for consideration.
19. A briefing note outlining the background to current burial provision policy and future burial provision across the city was discussed to seek the views from the Environmental Sub Group on each of the proposed cemetery sites. Members agreed the principle of extending existing cemeteries where possible and supported the policy to create smaller, locally based cemeteries.

#### **Community Safety**

20. The Outer South Community Committee funded Operation Flame in all Outer South Wards in the run up to bonfire night and the weekend after. It was a multi-agency coordinated approach to tackle anti-social behaviour (ASB) and environmental issues leading up to and including mischief night and the bonfire period.
21. Various partners worked together in the lead up to the period including Fire Service, Police Constable Support Officers (PCSO) /Police Constables (PC), Housing Leeds and the Environmental Locality Team. The aim was for partners to report any material which could be used in un-official bonfires to the Environmental Action Team for removal. PCSOs directed young people to the youth provision and the ASB Team and Police undertook pro-active visits to reduce ASB during the period.
22. The Fire Service reported that the South East area had the lowest reported incidents across the city during the period and they are in no doubt that Operation Flame contributed to this achievement. There were also no attacks on fire fighters in South East Leeds area during the period.

23. From 15<sup>th</sup> February 2016, West Yorkshire Police will commence a new operating model. These changes will see the work undertaken by Inspectors, Sergeants and Police Constables altering. The aim is to better meet calls for service and local demands. The changes will mean:

- Inspectors taking on a locality based role and thematic responsibilities across the locality, deploying response Officers across the locality and maintaining a footprint at a Partnership Working area level (Community Committee area)
- Sergeants in charge of the local Partnership Working Area Neighbourhood Teams
- Police Constables becoming ward managers, managing and deploying PCSOs to local problem solving

24. The new structure will ensure greater flexibility in meet existing and future challenges, whilst maintaining and building on the neighbourhood policing structure.

### **Updates by Theme: Health and Wellbeing Update** **Community Committee Champion: Councillor Lisa Mulherin**

The following work provides an update of the Health & Wellbeing activities taking place:

#### **Leeds South and East Clinical Commissioning Group (CCG) Third Sector Grants**

25. NHS Leeds South and East CCG has announced that a further 14 projects will benefit from its £1million Third Sector Grant Scheme, following on from 24 awarded last year. The grants will help the CCGs deliver ambitious plans to improve health and wellbeing, prevent ill health and ultimately enable local people to lead healthier lives across the South and East of the city. The second round of the programme closed in December 2015 with 46 applications received. Of the applications received, 10 of the 38 schemes costing £50,000 and 4 of the 8 schemes costing £5,000 were approved with a total of £400,043 allocated.

26. Successful applicants demonstrated that they met needs of the CCG population and could address key population health issues as well as key NHS challenges e.g. reducing A&E attendance. The panel included patients, GPs and representatives from the CCG, Public Health and the Third Sector. The announcement follows the first round of the programme which closed in June 2015 and resulted in 24 organisations receiving almost £600,000.

#### **Social Prescribing**

27. Connect for Health, the Leeds South and East CCG commissioned social prescribing service, launched on 23<sup>rd</sup> November 2015 following recruitment of a Project Manager, Team Leaders and Wellbeing Coordinators. The teams' focus has been to engage GP practices and compile a list of activities available to signpost or refer into. The service covers GP practices across the Rothwell Ward and Lofthouse and Robin Hood. Between the launch date and the end of 2015 the service has seen 40 people. The main issues raised have been around mental health and social isolation. The service's website is live

and organisations are encouraged to register their services, groups and activities on the site: <https://connectforhealthleeds.org.uk/>

28. The NHS Leeds West CCG social prescribing service 'Patient Empowerment Project' (PEP) has been very successful and has evaluated well in its first year of operation. This covers all 38 practices in Leeds West CCG and covers practices in the two Morley Wards and Ardsley and Tingley. The service specification is currently being updated and will go out for re-procurement in the Summer of 2016 for 3 years of recurrent funding. Patients using the PEP service have reported improvements in mental wellbeing and their ability to manage their own health. There are high levels of service satisfaction for patients. Practice staff are very positive about the service in their evaluation.

### **Smoking Cessation**

29. The Leeds South and East CCG have set a local target of reducing smoking prevalence rates. In March 2015, the Centre for Health Promotion Research, part of the Institute for Health and Wellbeing at Leeds Beckett University were commissioned by Leeds South and East CCG to undertake the Smoking Insight Evaluation.

30. The overarching aim of the evaluation was to gain a comprehensive understanding of how stop smoking interventions can be tailored to reduce smoking prevalence in the Leeds South and East population. Following on from this report, a group have formed and are leading on:

- Joint working between primary care engagement team and smoking cessation advisors to promote services to GP Practices
- The development of a local media campaign to promote local smoking cessation advisors
- Ways local people can be supported / accessed to try to stop smoking and a potential Cut Down to Quit Programme.

### **Winter Friends Update**

31. Winter Wellbeing Packs have been available and are being distributed since the beginning of December 2015 within the Outer South area. This includes using criteria and where necessary signposting to other support, thereby ensuring pack allocation is provided to the most in need residents. This year has benefitted from a mild Winter. Despite this, packs are being allocated and used appropriately:

- Housing Officers have distributed over 40 packs
- Public Health, Leeds South & East Clinical Commissioning Group (CCG) and Community Committee came together to uplift pack quantities and the Winter Friends below have started to distribute :
  - Morley Elderly Action - 20 packs
  - Rothwell - 20 packs
  - Trinity Network - 30 packs
  - Rothwell and Morley Food Bank - 40 packs

32. To further the efforts to support Outer South vulnerable residents, there is the opportunity for Ward Members to distribute Winter Wellbeing Packs to appropriate vulnerable constituents. These are available for Ward Members to pick up from Rothwell One Stop Centre and Morley Town Hall (both with Housing Leeds).

### **Outer South Community Workshop – Health & Wellbeing in Outer South**

33. Over 50 people, including local Councillors attended a workshop on 'Health & Wellbeing in Outer South Leeds' on Monday, 30<sup>th</sup> November 2015 at the Rodillian Academy. As well as an introduction to the Leeds Health & Wellbeing Strategy attendees participated in group and table discussions looking at the refresh of the strategy which includes people living longer and having healthier lives and how resident's quality of life can be improved by access to quality services (such as good health care). Other priorities discussed included people living in healthy & sustainable communities (with good transport links in rural areas) and people being involved in decisions made about them.
34. Leeds City Council has responsibility for Public Health however, Health and wellbeing was covered in its widest sense, and discussions also included how we as a community can make better use of assets and the need for people to keep active, making best use of the fantastic greenspaces in Outer South Leeds. There were also many lively discussions which looked at ensuring how we can work together to help people stay connected and prevent isolation.
35. The event went very well and everybody was keen to get involved and have their say in shaping the city wide Health and Wellbeing draft plan due to be published in March 2016.

### **Updates by Theme: Adult Social Care**

#### **Community Committee Champion: Councillor Karen Renshaw**

##### **Older Persons Working Group**

36. The Outer South Community Committee Older People's Working Group met on 29<sup>th</sup> February 2016 and minutes will be circulated by email once approved by the Chair of the group. Highlights included working with Public Health with a view to taking part in the city wide offer and the collation and distribution of Winter Wellbeing Packs (as above). Ward Members will have also received information via email regarding this.
37. In 2015/16 Morley Elderly Action (MEA) delivered the final year of a three year garden maintenance scheme and an evaluation report was presented at the Outer South Older People's Sub Group meeting on 29<sup>th</sup> February 2016. This is summarised below:

##### **Morley Elderly Action (MEA) Gardening Scheme 2015/16**

38. The Outer South Community Committee commissioned a garden maintenance scheme, delivered by MEA for a three year period ending in March 2016. The main objective of the gardening scheme is to provide a gardening service to the elderly and people with disabilities including memory and dementia issues residing in all four Outer South wards.



The service helps to prevent depression and despair in the elderly at not being able to cope with routine garden maintenance. It also helps to prevent accidents, such as tripping and falling as the garden is kept neat and tidy and does not have overgrown bushes and grass. Clients can also benefit from being able to sit in their garden or walk around it, promoting wellbeing and healthier lifestyle. Benefits of the garden maintenance scheme include:

- Provision of work stream to 13 fully insured, local professional gardeners. Work undertaken includes grass cutting, strimming, hedge cutting, cutting back bushes and small trees and weeding. MEA are also able to offer a female gardener which has proved useful occasionally.
- Clients can have a maximum of one subsidised hour per fortnight or equivalent
- Providing a reassurance, gardeners have been Disclosure Barring Service (DBS) checked and are reliable
- Provision of a service that ensures gardens look cared for and prevent trips/falls
- Provides a deterrent to opportunist rogue gardeners from overcharging the elderly and disabled and not completing work to a high standard
- Promoting feeling of wellbeing and provides human contact for the lonely and isolated

39. The targeted priority groups are given below. Of the clients who submitted their age:

- 24 were under the age of 60 and qualified as persons with a disability
- 309 clients were either registered disabled or considered themselves to have a disability
- 96 clients were in the 60-70 age group
- 230 were in the 71-84 age group
- 174 were in the 85 and over age group

The number of gardens serviced throughout the year was 392. However the number of clients benefiting from the scheme was greater, at least 524, as some people are living with a spouse/other. The number of Council properties attended by the scheme was just under a third.

40. Members of the Working Group determined the requirement for a discussion with the Manager of MEA at the March 2016 Outer South Community Committee meeting and subsequently requested the Area Leader to investigate and present alternative schemes for comparability and provide the Outer South Community Committee with options for consideration for the new financial year. Although a separate report to the Outer South Community Committee will be presented for decision, the Working Group's recommendation with agreement from MEA to the Outer South Community Committee is:

- A reduction of £3,300 (10%) against the total funding of £33,000 of the scheme in 2016/17. This is to come from the overhead/staffing costs not the subsidy to the gardeners so there should be no reduction in the number of gardens that can be maintained under the scheme in 2016/17.
- Matched funding should be sought. Julie Holmes from Housing Leeds has offered to assist MEA with this (including possible funding from the HAP)

## Outer South Community Centres Sub Group

### Chair: Councillor Bob Gettings

41. The Community Centres sub group met on 3<sup>rd</sup> November 2015 and minutes have been circulated by email. Highlights included a discussion on improving facilities at Morley Town Hall, Events Stewarding, relocation of the Rothwell Food Bank to the Windmill Youth & Community Centre, re-decoration of the Windmill Youth & Community Centre, Community Centre Consultation Report to be submitted to the Executive Board on 18<sup>th</sup> November 2015 and a review of the Action Plan. The next meeting is scheduled to take place on 3<sup>rd</sup> March 2016.

### Community Centre Pricing Policy

42. A breakdown of free lets since July 2015 is summarised below:

Ward	Community Centre	Organisation	Value
Ardsley & Robin Hood	Tingley Youth & Community Centre	Dance Action Zone Leeds (DAZL)	£1,235.00
Ardsley & Robin Hood	St Gabriel's Community Centre	Dance Action Zone Leeds (DAZL)	£475.00
Ardsley & Robin Hood	St Gabriel's Community Centre	Youth Services	£1,664.00
Ardsley & Robin Hood	Tingley Youth & Community Centre	Youth Services	£2,808.00
Ardsley & Robin Hood	Tingley Youth & Community Centre	Tingley Brass Band	£1,570.00
Ardsley & Robin Hood	Tingley Youth & Community Centre	Tingley Brass Band	£44.00
Ardsley & Robin Hood	Tingley Youth & Community Centre	Tingley Tenants & Residents Association	£290.00
Ardsley & Robin Hood	Tingley Youth & Community Centre	Ardsley & Tingley Childrens Centre	£20.00
Morley South	Lewisham Youth & Community Centre	Kids For Kids	£10,816.00
Morley South	Lewisham Youth & Community Centre	John Brian Appleyard (Mental Health)	£1,749.00
Morley South	Lewisham Youth & Community Centre	Action For Blind People	£2,459.60
Morley South	Lewisham Youth & Community Centre	Youth Service	£100.00
Morley South	Lewisham Youth & Community Centre	Youth Service	£2,184.00
Morley North	Drighlington Youth Centre	Youth Services	£1,144.00
Morley North	Drighlington Meeting Hall	Crafts for Kids	£105.00
Morley North	Gildersome Youth Centre	Youth Services	£1,664.00
Morley North	Gildersome Youth Centre	4th Morley (Gildersome) Scouts	£1,520.00
Morley North	Gildersome Youth Centre	4th Morley (Gildersome) Cub Scouts	£1,280.00
Morley North	Gildersome Youth Centre	4th Morley (Gildersome) Beaver Scouts	£912.00
Morley North	Gildersome Youth Centre	Mongoose Explorer Scouts	£2,112.00
Morley North	Gildersome Youth Centre	1st Gildersome Brownies	£3,200.00
Morley North	Gildersome Youth Centre	Jolly Tots Playgroup	£9,100.00
Morley North	Gildersome Youth Centre	Gildersome Girl Guides	£3,200.00
Morley North	Gildersome Youth Centre	Community Exhibition Event	£130.00
Rothwell	Windmill Youth & Community Centre	Rothwell & District Gateway Club	£3,100.00
Rothwell	Windmill Youth & Community Centre	Rothwell Judo Club	£1,287.50
Rothwell	Windmill Youth & Community Centre	Rothwell & District Drop-In	£234.00
Rothwell	Windmill Youth & Community Centre	Rothwell Windmill Youth Clubs	£12,896.00
Rothwell	Windmill Youth & Community Centre	Music Club - Youth Services	£6,370.00
Rothwell	Windmill Youth & Community Centre	Foodbank	£1,820.00
Total :			£75,489.10

## **Community Committee Champions**

43. The Outer South Community Committee, at its meeting on 29<sup>th</sup> June 2015 considered a Forward Plan Report and agreed its recommendations. The report confirmed the Community Committee Champion role would aim to provide local leadership for each theme, whilst acting as a critical interface with services. Meeting on a quarterly basis, the report confirmed that Community Committee Champions, along with Service Leads are well placed to shape the local agenda around each theme.
44. Themed workshops were introduced to provide a forum for Councillors, residents and Services to consider issues affecting their communities and find solutions. It was agreed that the topics would be determined by Community Committee Champions in collaboration with Service Leads.
45. Last year's Forward Plan Report set out a schedule for Community Committees and Workshops. The objective this year would be to pursue a similar approach and Community Committee Champions have been asked to consider the content of next year's Outer South Community Committee Forward Plan, particularly in relation to priorities for the Outer South wards. Identifying and agreeing priorities will help to scope the content of future Community Committee agendas and workshops.

## **Community Infrastructure Levy (CIL) Update**

46. Further to the CIL update provided at the last Community Committee in November 2015, members are asked to note that the process around collecting and reporting on data requires some work in order for regular updates to be provided to Community Committee. Funding transfers will be twice yearly with the next update in March 2016. For Outer South, total of **£3,854.25** is due to be paid to Community Committee. This is made up of **£3,746.25** relating to Woodlands Drive, Ardsley and **£108.00** relating to Waterwood View, Tingley site developments.
47. Community Committee is asked to consider establishing a CIL sub group, allowing all Members of the Community Committee to sit alongside key partners from Town and Parish Councils, including an Area Planning officer and an Area Officer. The sub group would explore how local infrastructure plans and priorities are determined and aligned to the release of CIL funds and set out a plan for local delivery. The Chair of the group will be the Chair of the Community Committee. A draft Terms of Reference will be presented at the first meeting of the sub group for agreement.

## **Outer South Housing Advisory Panel (OSHAP)**

48. The OSHAP Officer and Communities Team have been meeting on a regular basis with a view to joint funding projects now and in the future.
49. Ward members now who sit on the panel are, Councillors Jack Dunn, Karen Renshaw, Shirley Varley and David Nagle.

50. The current priorities of the panel are outlined in their 'plan on a page'. The Housing Advisory Panels (HAP) funding priorities are shortly being updated by the HAP in light of new tenant satisfaction information. However, some current examples include:

- To enhance the environmental appearance of neighbourhoods, including those that address community safety and security
- To support applications that increase tenants' online access to services
- To support applications giving tenants an overall better quality of life in terms of their general health and wellbeing.

51. The HAP forward plan includes the regular review of housing performance with a senior housing officer. Recent HAP discussions included the performance of the local Housing Teams on rent arrears and Annual Home Visits.

52. The OSHAP has so far supported 56 community and environmental related projects this year. Some examples of funded projects since the last Summary of Key Work report include:

- Alley gates to Temple Avenue, Rothwell to resolve an ASB issue - £7,754.48
- Doorstep green wild bed, Gildersome - £2,658.00
- Gate to garage site Moorland Avenue, Gildersome - £1,400.00

53. Some examples of Community Committee match funding projects since the last Summary of Key Work report include:

- Defibrillator for Westerton Close, Tingley - £500.00
- Ardsley Bowling Club, Bowling Green Shelters - £1,750.00

54. The panel have an allocation of £119,732.32 for use during 2015/16, £119,841.31 which is a slit overspend of £108.99. The new budget for 2016-2017 will be announced shortly however it will be a reduction of last years.

55. The HAP are keen to help support and raise awareness about future Community Committee activity, work with officers to explore joint funding opportunities to tackle joint priorities and help the Committee with community engagement.

### **John O'Gaunts Community Fun Day**

56. John O'Gaunts Community Fun Day event was held on Thursday, 18<sup>th</sup> February 2016 at the Rose Lund Community Centre, 12.00 to 5.00pm. Local services including statutory and community partners worked together to host a productive day with the view to enhancing community outreach engagement and enable an effective consultation process as part of the overall prospective Rothwell Neighbourhood Plan. Over 200 residents attended the event.

## **Commemorating the First World War: Somme 2016**

57. At the Executive Board Meeting on 10<sup>th</sup> February 2016, the Director of City Development submitted a report which sought to recognise and promote the commemoration of the Battle of the Somme, together with the involvement of the Leeds Pals. The 1<sup>st</sup> July 2016 marks the centenary of the first day of the Battle of the Somme. The report highlighted the planned programme of activity in the city and also reviewed the success of the programme of events which commenced in 2014.
58. On 1<sup>st</sup> July at 7.30am (the exact time when the first soldiers scaled the trench walls) bugle players, posted at a number of locations around Leeds, will play a piece of music. There is £1,000 earmarked for each community committee area for events to commemorate the Somme.

## **Strong and Resilient Communities: Prevent**

59. On the 19<sup>th</sup> October 2015, the Government published its National Counter Extremism Strategy which seeks to tackle all forms of extremism: violent and non-violent; Islamist and neo-Nazi, and to improve the understanding of the causes and impacts. The strategy's four main strands are:
- Counter the extremist ideology
  - Build a partnership with all those opposed to extremism
  - Disrupt extremists
  - Build more cohesive communities
60. The strategy followed the introduction of the Prevent duty on 1<sup>st</sup> July 2015, as part of the government Counter Terrorism and Security Bill 2015. This places a statutory duty for certain specified authorities, including local authorities, to have due regard to the need to prevent people being drawn into terrorism. This means local authorities, schools, Higher Education (HE) and Further Education (FE) establishments, probation, prisons, and the police must:
- Assess risk of radicalisation in their area or institution
  - Develop an action plan to reduce this risk
  - Train staff to recognise radicalisation and extremism
  - Work in partnership with other partners
  - Establish referral mechanisms and refer people to channel
  - Maintain records and reports to show compliance
61. To support delivery of this programme, it has been agreed that Prevent related activity delivered through the Council will transfer from Safer Leeds to Citizens and Communities. This will improve the link between Prevent and locality working and help develop closer, more joined up service development and delivery.
62. Since July 2015, work has been taking place with schools, FE and HE institutions and front-line workers, to build confidence and raise awareness of the duty and statutory obligations of key institutions.

63. Prevent training sessions have been organised previously for elected members but engagement has been low. Moving forward, we hope that Community Committees will play a much more active role in the delivery of Prevent through the Strong and Resilient Communities programme and ideas about how this work be taken forward within localities are sought.

### **Outer South Community Committee Newsletter**

64. A copy of the most recent Outer South Community Committee Newsletter highlighting key aspects of Community Committee activities and the last workshop is attached for information (**Appendix 1**). The Communities Team will be circulating the newsletter to their contacts and on social media.

### **Conclusions**

65. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

66. The Community Committee is asked to note the content of the report and make comment as appropriate.

### **Background documents<sup>1</sup>**

67. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



## Outer South Community Committee Newsletter: December 2015



### About your Community Committee

Outer South Community Committee, covering the wards Ardsley & Robin Hood, Morley North, Morley South, Rothwell and their Communities

### Want to find out more?

To keep up to date with what's happening in the Outer South follow us on Twitter or like us on Facebook.



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Leeds City Council  
Outer South Community Committee

### Local People Shape the Future of Health and Wellbeing in Outer South Leeds!

Over 50 people, including local Councillors attended a workshop on 'Health & Wellbeing in Outer South Leeds' on Monday, 30 November 2015 at the Rodillian Academy. As well as an introduction to the Leeds Health & Wellbeing Strategy attendees participated in group discussions looking at the refresh of the strategy which includes people living longer and having healthier lives and how resident's quality of life can be improved by access to quality services. Other priorities discussed included people living in healthy & sustainable communities (with good transport links in rural areas) and people being involved in decisions made about them.

Health and wellbeing was covered in its widest sense, discussions also included how we as a community can make better use of spaces and the

need for people to keep active, making best use of the fantastic greenspaces in Outer South Leeds. There were also many lively discussions which looked at ensuring how we can work together to help people stay connected and prevent isolation, something Leeds City Council is passionate about as it has responsibility for Public Health.

The event went very well! Everybody was keen to get involved and have their say.

Cllr Mulherin, Champion and Executive Board Member for Health, Wellbeing and Adults said "We wanted people to have their say and those who attended the workshop had taken a really positive approach, focussed on what we can do in our communities together and as individuals to prevent ill health and promote wellbeing".

Cllr Bruce, Chair, Outer South Community Committee said "It was fantastic to see so many people wanting to contribute to this issue".



## Annual Children's Christmas Celebration

Carlton Village Residents Association were presented with their £500 grant cheque to fund their annual children's Christmas party at the Outer South Community Committee meeting in November held at Rodillian Academy



## Fostering Event... Morley

Outer South Community Committee hosted a successful Fostering Drop-in event at Morley Town Hall yesterday evening. The event was supported on the day by Cllr Bob Gettings, Cllr Neil Dawson and Cllr Judith Elliott.

Residents from the Morley area were invited to drop in to the Alexandra Hall, in Morley Town Hall, and meet the Fostering Leeds Team to discuss the opportunities available to foster children from the Outer South area.

## Supporting Vulnerable People

Funding from Councillors in the Outer South will help vulnerable residents stay warm and well this winter. Packs are available to be issued by local services starting this week.

- Morley Elderly Action
- Rothwell Stay at Home scheme
- Trinity Network
- Housing Leeds

Contact the above organisations if you know someone who could benefit from a pack.



## Celebration Time!

The International Day for Older People on the 30th September was celebrated in both Rothwell and Morley. Rothwell Stay at Home Scheme held a Pamper Day at Blackburn Hall whilst Morley Elderly Action held a Day for Older people at Morley Town Hall. Everybody had an enjoyable day with local residents taking the opportunity to talk to service providers and sample pampering sessions.

## Dates for your Diary

The next Outer South Community Committee Meeting and Workshop is on Monday, 14th March 2016 at Drighlington Community Centre, 4:00pm to 5:30pm. The Workshop topic will be:

### “Improving Our Local Environment.”

*What are the current environmental priorities? Do they need changing? How can the work be better done? Can community groups and individuals play a bigger part?*

## Want to find out more?

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Outer South Community  
Committee





## Youth Activity Fund

Outer South Leeds 2016/17

**DO YOU RUN GREAT ACTIVITIES FOR CHILDREN AND YOUNG PEOPLE?**



**THEN WE WANT TO HEAR FROM YOU!**

The **Outer South Community Committee** is looking to invest in activities for children and young people aged **8-17**.

We want to hear from **groups** with a proven track record in delivering **engaging and fun activities**, particularly **Football, Dance, Swimming, Arts & Crafts and Den Building**, during the school holidays.

For more info, an application pack and details of the areas we cover email [southeast.ast@leeds.gov.uk](mailto:southeast.ast@leeds.gov.uk) or phone **0113 247 5536**

**Closing date for applications: Sunday 17 January 2016**



## Projects Funded:



Rothwell Skate Park



East Ardsley Cricket Club Bonfire Event



Westerton Road Christmas Lunch



Robin Hood Residents Association Christmas Event



Carlton Primary School - provision of a Defibrillator



Youth Matters - youth consultation



Operation Flame - bonfire night safety



Site Based Gardeners - maintaining local parks and open spaces



Money Buddies - helping residents

## Merry Christmas Everyone!

The Outer South Community Committee celebrates Christmas every year by funding Christmas tree's and lights in Morley, Rothwell, Carlton, Thorpe, Lofthouse, and Woodlesford.

Rothwell held it's seasonal Christmas Carnival and Fayre to celebrate the Christmas lights switch on. It included stalls, donkey rides, face painting, Santa's Grotto, market stalls and a firework display.

Morley held a Christmas Lights switch on officiated over by the Mayor of Morley Thomas Leadley. On a dry but bitterly cold night, hundreds of people packed Queen Street to take in the entertainment, enjoy the funfair rides and take advantage of the late night shopping to make a start on their Christmas shopping.

Thorpe Village had their Christmas light switch on with Christmas carols around the Christmas tree.

Happy Christmas everyone.... hoping you all have a healthy, prosperous New Year.

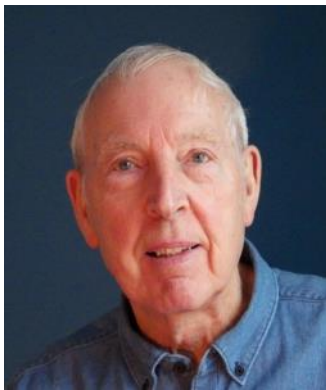


# Your Councillors - Outer South Wards



## Ardley & Robin Hood

Cllr Jack Dunn



Cllr Lisa Mulherin



Cllr Karen Renshaw



## Morley North

Cllr Robert Finnigan



Cllr Bob Gettings



Cllr Thomas Leadley



## Morley South

Cllr Neil Dawson



Cllr Judith Elliott



Cllr Shirley Varley



## Rothwell

Cllr Karen Bruce



Cllr Stewart Golton



Cllr David Nagle





## **Report of the City Solicitor**

**Report to: Outer South Community Committee – Ardsley & Robin Hood, Morley North, Morley South and Rothwell wards**

**Report author: Gerard Watson, Senior Governance Officer, 0113 395 2194**

**Date: 14 March 2016**

**For decision**

## **Dates, Times and Venues of Community Committee Meetings 2016/2017**

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### **Purpose of report**

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2016/2017 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

### **Main issues**

#### **Meeting Schedule**

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2015/16, this Committee held 4 meetings.
3. To be consistent with the number of meetings held in 2015/16, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2016/17. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been



compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2015/16, where such workshops were held, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2016/17, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Area Leader and their team. As referenced earlier, this report seeks to schedule a minimum of 4 Community Committee business meetings for 2016/2017 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2016/17 is as follows:
  - Monday, 20 June 2016 at 4.00 p.m.
  - Monday, 26 September 2016 at 4.00 p.m.
  - Monday, 28 November 2016 at 4.00 p.m.
  - Monday, 27 February 2017 at 4.00 p.m.

## **Meeting Days, Times and Venues**

7. Currently, the Committee meets on a Monday at 4.00 p.m. - and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.

## **Options**

9. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

## **Corporate considerations**

### **10a. Consultation and engagement**

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair, the Area Leader and colleagues within Area Support have been consulted.

### **10b. Equality and diversity / cohesion and integration**

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

### **10c. Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rule 5.1.2, the power to Call In decisions does not extend to decisions taken by Community Committees.

## **Conclusion**

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2016/17, Members are requested to agree the arrangements for the same period.

## **Recommendations**

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2016/17 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

## **Background information**

- Not applicable

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